

Department of Human Services

117 East Fifth Street
P.O. Box 100
Washburn, WI 54891-0100



FROM: Carrie Linder, Aging and Disability Services Manager

DATE: January 17, 2022

RE: **Meeting Notice**

The Bayfield County Department of Human Services Aging and Disability Services Advisory Committee will meet on Monday, January 24, at 3:00 p.m. Due to COVID-19 and the pandemic, remote access to this meeting will originate from Conference Room A, lower level of the Courthouse in Washburn. In the interest of public safety, please attend remotely, if possible. Public participation remote access is available via phone, 715-318-2087, at the start of the meeting and entering participant code 64266092 followed by the # sign. ADAC members will receive an invitation via Microsoft Teams.

Notice is hereby given, in the event the standing committee does not have a quorum, the County Board Chair or Vice Chair may act as an ex officio member (County ordinance, Chapter 3, section 2-3-1(c)).

Any person wishing to attend who, because of a disability, requires special accommodations should contact the Department of Human Services at 715-373-6144, extension 110, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made.

The agenda includes: Review of the December 6, 2021, Meeting Minutes; Presentation: Bayco Door2Door Transportation Service; 2022 work plan for the 2022-2024 Aging Plan; Drawing for Door Prizes for Input Given on 2022-2024 Aging Plan; Updates: Transportation, ADRC, Aging Services, Staffing, COVID

cc:

Post (bulletin board and website)

E-Mailed:

Dennis Pocerlich, County Board Chair
Lynn Divine, County Clerk
Human Services Board
Elizabeth Skulan, BCDHS Director
Management Staff
Sara Wartman, Health Dept. Director
Greater Wisconsin Agency on Aging Resources, Inc. (GWAAR)
DCS, Rhinelander
Red Cliff-Tribal Chair
Daily Press

K:\Agends and Minutes\A&D Services Committee\Meeting Notices\A&D Meeting Notice-January 2022

Department of Human Services
117 East Fifth Street
P.O. Box 100
Washburn, WI 54891-0100



**BAYFIELD COUNTY DEPARTMENT OF HUMAN SERVICES
AGING & DISABILITY SERVICES ADVISORY COMMITTEE**

Karen Anderson
Lynette Benzschawel (Vice-Chairman)
Richard Kemmer (Chairman)

Red Cliff Elder Program Rep.
David Zepczyk

RE: January 24, 2022 Aging & Disability Services Advisory Committee Meeting

Dear Committee Members:

Please be advised that the meeting of the Bayfield County Department of Human Services Aging & Disability Services Advisory Committee will be held Monday, January 24, 2022, at 3:00 p.m. Due to COVID19 and the pandemic, remote connectivity is available. The meeting will originate from Conference Room A.

Participation via remote access is available by phone by calling +1 715-318-2087 at the start of the meeting and entering participant code, 64266092 followed by the # sign. Committee members will receive an invitation via Microsoft Teams.

Notice is hereby given, in the event the standing committee does not have a quorum, the County Board Chair or Vice Chair may act as an ex officio member (County ordinance, Chapter 3, section 2-3-1 (c)).

Any person planning to attend who, because of a disability, requires special accommodations, should contact the Department of Human Services at 715-373-6144, at least 24 hours before the scheduled meeting time, so appropriate arrangements can be made.

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 715-318-2087,,64266092#](#) United States, Eau Claire

Phone Conference ID: 642 660 92#

[Find a local number](#) | [Reset PIN](#)

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The agenda for the meeting is as follows:

AGENDA

1. Call to Order and Introductions
2. **Discussion and Possible Action**-Review of the December 6, 2021, Meeting Minutes
3. Presentation: Bayco Door2Door Transportation Service
4. 2022 work plan for the 2022-2024 Aging Plan
5. Drawing for Door Prizes for Input Given on 2022-2024 Aging Plan
6. Updates:
 - A. Transportation
 - B. ADRC
 - C. Aging Services
 - D. Staffing
 - E. COVID

Thank you and stay safe and well!

Sincerely,

Carrie Linder

Carrie Linder, Aging and Disability Services Manager

c: Bayfield County DHS ADAC Committee Members

**BAYFIELD COUNTY DEPARTMENT OF HUMAN SERVICES
AGING AND DISABILITY SERVICES ADVISORY COMMITTEE**

Conference Room A remote via phone access

December 6, 2021

3:00 p.m.

DRAFT:

**Subject to change at the next
ADAC meeting**

Committee Members Present:

Richard Kemmer in person, David Zepczyk- phone, Karen Anderson-
phone, Lynette Benzschawel-phone,

Committee Member Absent:

Anna Hanson

Staff Present:

Elizabeth Skulan, Carrie Linder, Carolyn Novak, Heather Gilbertson

Call to Order and Introductions

Kemmer called the meeting to order at 3:14 p.m. and roll call was taken.

Discussion and Possible Action-Review of the September 20, 2021, Meeting Minutes

Motion by Zepczyk, second by Anderson to approve the September 20, 2021, meeting minutes as presented. Motion passed.

Discussion and Possible Action-Review and Possible Recommendation of 2022 85.21 DOT application.

- The application was reviewed at the last Transportation Coordination Committee meeting and a public hearing was hosted to discuss transportation services in Bayfield County.
- New services will be embarked upon in 2022 with enhancing the Iron River transit between Ashland and Iron River which has been taken over by BART. There has not been any participation with this service as of now.
- An on-demand van service will start in January and will be overseen by BART. This service will take clients to and from locations in Bayfield County and into the outlying communities of Ashland and Hayward.
- Linder is looking for Support of this DOT application for 2022. With support it will then be forwarded to Human Service board for final approval.

Motion by Zepczyk, second by Benzschawel for Recommendation of 2022 85.21 DOT application. Motion passed.

Discussion and Possible Action-Review and Possible Recommendation of 2022 AFCSP application.

- The Alzheimer's Family and Caregiver Support Program allocation is for \$11394.00. Forty percent shall be spent on respite care services. The remaining funds can be spent on other goods and services such as home modifications, tracking devices, etc.
- The funds will provide service to a minimum of 2 households.
- Ellie Webb is the new Dementia Care Specialist; she is supporting Ashland and Bayfield Counties. Prior to Ellie's hiring there was one Dementia Care Specialist who supported all five counties of the ADRC of the North.

Motion by Anderson, second by Benzschawel for Recommendation of 2022 AFCSP application. Motion passed.

Discussion and Possible Action-Review and Possible Recommendation of 2022 Elder Abuse application.

- This application for \$9,900.00, for direct service and support to consumers.

- Services include Supportive Home Care, HDM, Adaptive Equipment, Respite and Training of staff and Service Coordination, etc.

Motion by Zepczyk, second by Benzschawel for Recommendation of 2022 Elder Abuse application. Motion passed.

2022 Meeting Schedule

- January 24, 2022
- March 14, 2022
- May 16, 2022
- July 18, 2022
- September 19, 2022
- December 5, 2022 (s.85.21 DOT Public Hearing)

Other (Program Updates and Informational Items)

- Transportation Coordinating Committee updates
 - Committee met several times in 2021. This has been a working committee which means no set schedule is in place, it meets when needed.
 - Committee members have been helping with developing an on-demand van service.
 - Linder stated they will start working on marketing and outreach.
 - Volunteer drivers are always in need, especially in Southern part of county.
- ADRC updates
 - Ellie Webb is the new Dementia Care Specialist; she is dedicated to Ashland and Bayfield Counties. Prior to Ellie's hiring there was one Dementia Care Specialist who supported all five counties of the ADRC of the North.
- Staffing updates
 - Carolyn Novak was hired as the Aging Services Coordinator, due to additional support needed to provide service delivery to the growing older adult community.
 - Michele Reiswig who was coordinating the Elder Nutrition Program, was originally hired as a social worker aide and will transition back to that roll with the hiring of Novak.
- COVID 19 Outreach activities-countywide newsletter
 - Created and mailed out a countywide newsletter which hit on topics including: social isolation, financial abuse, vaccinations- where and when to get them, resources for mental wellbeing, Medicare open enrollment period for Medicare Part D and other pertinent information.

Adjournment

Motion by Benzschawel, second by Anderson to adjourn meeting.

Meeting adjourned at 3:41 p.m.

Minutes respectfully submitted by Heather Gilbertson, Clerk II