

Department of Human Services

117 East Fifth Street
P.O. Box 100
Washburn, WI 54891-0100



FROM: Carrie Linder, Aging and Disability Services Manager

DATE: July 29, 2022

RE: **Meeting Notice**

The Bayfield County Department of Human Services Aging and Disability Services Advisory Committee will meet on Tuesday, August 9, 2022 at 3:00 p.m. Due to COVID-19 and the pandemic, remote access to this meeting will originate from Conference Room A, lower level of the Courthouse in Washburn. In the interest of public safety, please attend remotely, if possible. Public participation remote access is available via phone, 715-318-2087, at the start of the meeting and entering participant code 61135221 followed by the # sign. ADAC members will receive an invitation via Microsoft Teams.

Notice is hereby given, in the event the standing committee does not have a quorum, the County Board Chair or Vice Chair may act as an ex officio member (County ordinance, Chapter 3, section 2-3-1(c)).

Any person wishing to attend who, because of a disability, requires special accommodations should contact the Department of Human Services at 715-373-6144, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made.

The agenda includes: Call to Order and Introductions; **Discussion and Possible Action**-Review of the January 24, 2022 & May 16, 2022, Meeting Minutes; **Discussion and Possible Action** – Consideration to recommend appointment of Tracey Snyder; **Discussion and Possible Action** – Consideration to recommend appointment of Richard Avol; **Discussion and Possible Action** – Consideration to recommend appointment of Eric Lindell; 2023 DHS Budget Priorities; Program Reports: B-3, CLTS/CCOP, ADRC, Aging; Adult Protective Services; Staffing Updates; Other (Informational Items); Future Meetings-December 5 (s.85.21 DOT Public Hearing)

cc:

Post (bulletin board and website)

E-Mailed:

Dennis Pocerlich, County Board Chair
Lynn Divine, County Clerk
Human Services Board
Elizabeth Skulan, BCDHS Director
Management Staff
Sara Wartman, Health Dept. Director
Greater Wisconsin Agency on Aging Resources, Inc. (GWAAR)
DCS, Rhinelander
Red Cliff-Tribal Chair
Daily Press

K:\Agends and Minutes\A&D Services Committee\Meeting Notices\A&D Meeting Notice-August 2022

Department of Human Services
117 East Fifth Street
P.O. Box 100
Washburn, WI 54891-0100



**BAYFIELD COUNTY DEPARTMENT OF HUMAN SERVICES
AGING & DISABILITY SERVICES ADVISORY COMMITTEE**

Karen Anderson
Lynette Benzschawel (Vice-Chairman)
Richard Kemmer (Chairman)

Red Cliff Elder Program Rep.
Mary Dougherty

RE: August 9, 2022 Aging & Disability Services Advisory Committee Meeting

Dear Committee Members:

Please be advised that the meeting of the Bayfield County Department of Human Services Aging & Disability Services Advisory Committee will be held Tuesday, August 9, 2022, at 3:00 p.m. Due to COVID19 and the pandemic, remote connectivity is available. The meeting will originate from Conference Room A.

Participation via remote access is available by phone by calling +1 715-318-2087 at the start of the meeting and entering participant code, 61135221 followed by the # sign. Committee members will receive an invitation via Microsoft Teams.

Notice is hereby given, in the event the standing committee does not have a quorum, the County Board Chair or Vice Chair may act as an ex officio member (County ordinance, Chapter 3, section 2-3-1 (c)).

Any person planning to attend who, because of a disability, requires special accommodations, should contact the Department of Human Services at 715-373-6144, at least 24 hours before the scheduled meeting time, so appropriate arrangements can be made.

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or join by entering a meeting ID

Meeting ID: 290 062 007 797

Passcode: fBeucp

Or call in (audio only)

[+1 715-318-2087,,61135221#](#) United States, Eau Claire

Phone Conference ID: 611 352 21#

[Find a local number](#) | [Reset PIN](#)

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The agenda for the meeting is as follows:

AGENDA

1. Call to Order and Introductions
2. **Discussion and Possible Action**-Review of the January 24, 2022 & May 16, 2022, Meeting Minutes
3. **Discussion and Possible Action** – Consideration to recommend appointment of Tracey Snyder
4. **Discussion and Possible Action** – Consideration to recommend appointment of Richard Avol
5. **Discussion and Possible Action** – Consideration to recommend appointment of Eric Lindell
6. 2023 DHS Budget Priorities – list included
7. Program Reports:
 - A. B-3
 - B. CLTS/CCOP
 - C. ADRC
 - D. Aging
 - E. Adult Protective Services
8. Staffing Updates
9. Other (Informational Items)
10. Future Meetings
 - A. December 5 (s.85.21 DOT Public Hearing)
11. Motion or Chair’s Announcement to Adjourn

Thank you and stay safe and well!

Sincerely,

Carrie Linder

Carrie Linder, Aging and Disability Services Manager

c: Bayfield County DHS ADAC Committee Members

**BAYFIELD COUNTY DEPARTMENT OF HUMAN SERVICES
AGING AND DISABILITY SERVICES ADVISORY COMMITTEE**

Conference Room A remote via phone access

January 24, 2022

3:00 p.m.

DRAFT:

**Subject to change at the next
ADAC meeting**

Committee Members Present:

Richard Kemmer in person, Karen Anderson-phone, Lynette Benzschawel-phone,

Committee Member Absent:

Anna Hanson, David Zepczyk

Staff Present:

Elizabeth Skulan, Carrie Linder, Carolyn Novak

Call to Order and Introductions

Kemmer called the meeting to order at 3:01 p.m. and roll call was taken.

Discussion and Possible Action-Review of the December 6, 2021, Meeting Minutes

Motion by Benzschawel second by Anderson to approve the December 6, 2021, meeting minutes as presented. Motion passed.

Presentation: BayCo Door2Door Transportation Service

- Pat Daoust of Bay Area Rural Transit (BART) presented the details of the new Bayco Door2Door service being offered. BART will be dispatching door-to-door van rides to residents of Bayfield County to other locations in Bayfield County, Ashland and Hayward.
- Daoust stated that he has one driver hired, but would like at least one more before starting the program. He has ads posted in multiple places and online employment services.
- He is prioritizing rides so that people can be on time for their appointments. Daoust will schedule other riders as time allows. He said that no rides will be cancelled after they are confirmed.
- Drivers are allowed to help people in and out of the van and can help people carry groceries from the van to the threshold of the rider's home. They can also assist people with mobility aids to access their destinations.
- Covid precautions will be followed, such as masking, use of hand sanitizer and distancing as much as possible. The van will be sanitized between riders.

2022 work plan for the 2022-2024 Aging Plan

- Advocacy – increasing self-advocacy goals of participants will involve a strategy of increasing the number of people who complete power of attorney for health care documents. The Elder Benefit Specialist will take the lead and coordinate and provide 3 presentations in 2022 throughout the county to help people understand and complete these documents.
- Transportation – marketing current transportation options and increasing the number of volunteer drivers for the TAP program will be the focus in 2022. An inventory of current options will be conducted first.
- Caregiver support – family caregivers can have high levels of stress as they try to negotiate the challenges of caregiving. Bayfield County Aging Services staff will work to connect caregivers with funding sources, existing services, and other resources to help caregivers manage their situations.
- Social isolation and loneliness – a public awareness campaign will be developed focusing on older peoples' loss of connectedness as they age.

- Nutrition program – In 2022, staff will open 3 new congregate meal sites to offer nutritious meals and social interaction in rural areas and divide 2 home delivered meal routes into 4 to decrease time meals spend in transit and to have capacity to add more people to the home delivered meal routes.

Drawing for Door Prizes for Input Given on 2022-2024 Aging Plan.

- People who participated in Aging Plan surveys were entered into a raffle. Names were drawn for 8 door prizes by Kemmer and Linder. Winners will be contacted and prizes distributed.

Other (Program Updates and Informational Items)

- Transportation – see Door2Door discussion
- ADRC updates – people are being discharged from hospitals still sick and without support services. Area nursing homes are not taking new residents and it is difficult to find in-home care providers because of lack of staff. At least, we can still set people up on home delivered meals.
- Aging Services – the biggest changes are coming with the meal programs and we will talk about that more in the next meeting.
- Staffing updates – a new HDM driver, Jon Berthel started orientation today and will be riding along with drivers starting tomorrow to learn the routes.
- COVID – is impacting staffing in the office and is delaying the opening of congregate meal sites.

Adjournment

Motion by Anderson, second by Benzschawel to adjourn meeting.

Meeting adjourned at 3:59 p.m.

Minutes respectfully submitted by Carolyn Novak

**BAYFIELD COUNTY DEPARTMENT OF HUMAN SERVICES
AGING AND DISABILITY SERVICES ADVISORY COMMITTEE
Conference Room A remote via phone access**

**May 16, 2022
3:00 p.m.**

DRAFT: Subject to change at the next ADAC meeting
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Committee Members Present:

Richard Kemmer (in person), Karen Anderson, Lynette Benzschawel, Anna Hanson – Red Cliff Elder Program (Teams), Mary Dougherty

Committee Member Absent:

Staff Present:

Karen Bodin, Brynna Watters-Moffit, Carrie Linder

Call to Order and Introductions

Kemmer called the meeting to order at 3:01 p.m. and introductions were made.

Discussion and Possible Action-Review of the December 6, 2021, Meeting Minutes

Tabled until the next meeting.

Discussion and Possible Action-Recommendations for the appointment of William Bland as a citizen member of the committee

Motion by Dougherty, seconded by Hanson to approve Bland’s appointment to the Aging and Disability Services Advisory Committee. Motion passed.
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Presentation: World Elder Abuse Awareness Day

- Ellie Webb, DCS will present Dementia Friends to the Red Cliff Boys and Girls Club. After presentation a discussion will take place on how to recognize Elder Abuse and how the Boys and Girls Club can help.
- Boys and Girls Club attendees will draw, write or create something that is related to Elder Abuse and present it to the Elders at the Elder luncheon on June 15, 2020, at Legendary Waters.
- Ninety- six pinwheels that represent the number of elder abuse referrals in 2021 will be installed at Washburn City Hall.

Restructuring of the Aging and Disability Advisory Committee and the Nutrition Advisory Council

- Linder indicated that the A&D Advisory Committee will meet 4 times per year and the Nutrition Advisory Council will meet 4 x per year. Both will be held on separate days/times. A&D Advisory Committee will meet in August and December. The Nutrition Advisory Council dates and times will vary, as members will be attending meetings at the congregate meal sites.

Other (Program Updates and Informational Items)

- ADRC Modernization – Linder reviewed information recently provided by WIDHS & BADR.
- Transportation - Door to Door is being underutilized although people that use it really like it. TCC will be working on outreach and marketing in the near future.
- Outreach – Health Fair in Herbster was successful with good dialogue, senior meal sites are becoming outreach posts.

- Elder Nutrition –Congregate sites have been opened and are well attended. Dougherty noted that it will be important to ensure enough funding for these sites.
- Staffing – Ruth Oppedahl has been hired as the fourth home delivered meals driver. The final route division will occur in the next few weeks.
- Covid Unwinding – The Public Health Order ends July 16, 2022. The Federal Government will notify State 60 days in advance if this is to occur.

Kemmer adjourned the meeting at 4:05 pm

Minutes respectfully submitted by Karen Bodin

Top 2023 Budget Priorities for DHS

- Bayfield County's continued effort to provide competitive wages and fringe to recruit and retain staff, including:
 - Review of the amount of paid leave time offered to employees
 - Review of some job descriptions to ensure they are graded correctly
- Increase the DHS Receptionist position from part-time to full-time
- Ensure funding is available for training and travel expenses for employees
- Ensure there is adequate funding for high-cost placements for youth with complex behaviors and individuals who must be placed due to mental health or substance use disorders concerns
- Continue to fully fund the Senior Nutrition Programs, both Congregate and Home Delivered Meals
- Consider how the County might address office capacity issues with the growing workforce

Carrie Linder

From: Mark Abeles-Allison
Sent: Thursday, June 16, 2022 8:52 PM
To: Elizabeth Skulan; Carrie Linder
Cc: Kristine Kavajecz
Subject: Fwd: Online Form Submittal: Citizen Committee Member Application

FYI

Sincerely,

Mark Abeles-Allison
Bayfield County Administrator
Mark.Abeles-Allison@bayfieldcounty.wi.gov
715 373-6181
Cell: 715 209-7949
Facebook: Bayfield County Government
Twitter: Baycogov
www.bayfieldcounty.org

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Thursday, June 16, 2022 8:33 PM
To: Human Resources <humanresources@bayfieldcounty.wi.gov>; Mark Abeles-Allison <Mark.Abeles-Allison@bayfieldcounty.wi.gov>
Subject: Online Form Submittal: Citizen Committee Member Application

Citizen Committee Member Application

Citizens interested in serving on any county committee should complete and submit this form.

First Name	Tracey
Last Name	Snyder
Address1	21 Grove Blvd
Address2	<i>Field not completed.</i>
City	Washburn
State	WI
Zip	54891
Are you a Bayfield County Resident?	Yes

Have you previously served on a county committee, board or commission?	No
If yes, which committee, board or commission?	<i>Field not completed.</i>
Home Phone	<i>Field not completed.</i>
Cell Phone	7158921184
Email Address	snyderolsen@icloud.com
Date	6/16/2022
What City/Town/Village are you a Resident of?	City of Washburn
Committee	Aging and Disability Advisory Committee and the Nutrition Advisory Council.
List of Qualifications	<p>I have worked as a NP since 1984 in many different health care settings including Indigenous communities. I was professionally invested in helping people make positive changes in their lives particularly in the area of nutrition and also acted as a health advocate for those who needed someone to help them navigate thru their choices and decisions for health care. This is crucial for people to be aware of their options in making life decisions so they can maximize their health and independence as they age.</p> <p>I am retired now and would like to contribute my services to the Bay Area communities helping all of us who are aging, to age well and with dignity and respect as we move towards our final years. I have been an active volunteer in the CORE community since we moved here 4 years ago. CORE's community services are making an impact on the quality of life for those people they serve particularly in the area of quality nutrition and general community support in bringing people together.</p>

Email not displaying correctly? [View it in your browser.](#)

Carrie Linder

From: Mark Abeles-Allison
Sent: Monday, June 20, 2022 3:44 PM
To: Elizabeth Skulan; Carrie Linder
Cc: Kristine Kavajecz
Subject: AGING AND DISABILITY COMMITTEE APPLICATION. Fwd: Online Form Submittal: Citizen Committee Member Application

FYI

Sincerely,

Mark Abeles-Allison
Bayfield County Administrator
Mark.Abeles-Allison@bayfieldcounty.wi.gov
715 373-6181
Cell: 715 209-7949
Facebook: Bayfield County Government
Twitter: Baycogov
www.bayfieldcounty.org

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Monday, June 20, 2022 3:42 PM
To: Human Resources <humanresources@bayfieldcounty.wi.gov>; Mark Abeles-Allison <Mark.Abeles-Allison@bayfieldcounty.wi.gov>
Subject: Online Form Submittal: Citizen Committee Member Application

Citizen Committee Member Application

Citizens interested in serving on any county committee should complete and submit this form.

First Name	Richard
Last Name	Avol
Address1	2 East Bayfield St.
Address2	<i>Field not completed.</i>
City	Washburn
State	WI
Zip	54891

Are you a Bayfield County Resident?	Yes
Have you previously served on a county committee, board or commission?	No
If yes, which committee, board or commission?	<i>Field not completed.</i>
Home Phone	17153732899
Cell Phone	<i>Field not completed.</i>
Email Address	peruse@chequamegonbooks.com
Date	6/20/2022
What City/Town/Village are you a Resident of?	City of Washburn
Committee	Aging and Disability Advisory Committee
List of Qualifications	I have served on many committees within the City of Washburn including being on City Council for many years and one term as Mayor of Washburn. I have also served for many years on the Washburn Board of Education. I am currently a member of the Washburn Housing Authority Board of Trustees. I am a senior and am interested in assisting seniors and those with disabilities with their needs.

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Carrie Linder

From: Mark Abeles-Allison
Sent: Wednesday, June 22, 2022 10:16 AM
To: Carrie Linder; Elizabeth Skulan
Cc: Kristine Kavajecz
Subject: FW: Online Form Submittal: Citizen Committee Member Application

fyi

Mark Abeles-Allison
Bayfield County Administrator
Mark.Abeles-Allison@bayfieldcounty.wi.gov
715 373-6181
Cell: 715 209-7949
Facebook: Bayfield County Government
Twitter: Baycogov
www.bayfieldcounty.wi.gov

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Wednesday, June 22, 2022 10:11 AM
To: Human Resources <humanresources@bayfieldcounty.wi.gov>; Mark Abeles-Allison <Mark.Abeles-Allison@bayfieldcounty.wi.gov>
Subject: Online Form Submittal: Citizen Committee Member Application

Citizen Committee Member Application

Citizens interested in serving on any county committee should complete and submit this form.

First Name	Eric
Last Name	Lindell
Address1	420 Ellis Ave
Address2	<i>Field not completed.</i>
City	Ashland
State	Wisconsin
Zip	54806

Are you a Bayfield County Resident?	No
Have you previously served on a county committee, board or commission?	Yes
If yes, which committee, board or commission?	APAC - Anti-Poverty Action Coalition City of Ashland Task Force to Identify Solutions for Homelessness Bayfield County Transportation Coordinating Committee Bayfield County Aging & Disability Resource Advisory Committee Bayfield County Nutrition Advisory Committee Ashland City Housing Committee Ashland County CCS/CST Ashland County Emergency Mental Health Ashland County Elder Abuse & At-Risk Interdisciplinary Team Ashland County Criminal Justice
Home Phone	715-682-7425 (work number)
Cell Phone	715-969-4260
Email Address	benevolencemanager@thebrickministries.org
Date	6/16/1982
What City/Town/Village are you a Resident of?	Barksdale
Committee	The Aging and Disability Advisory Committee
List of Qualifications	<p>Benevolence Manager at The BRICK Ministries, I serve or have served on the following committees :</p> <p>APAC - Anti-Poverty Action Coalition City of Ashland Task Force to Identify Solutions for Homelessness Bayfield County Transportation Coordinating Committee Bayfield County Aging & Disability Resource Advisory Committee Bayfield County Nutrition Advisory Committee Ashland City Housing Committee Ashland County CCS/CST Ashland County Emergency Mental Health Ashland County Elder Abuse & At-Risk Interdisciplinary Team Ashland County Criminal Justice</p> <p>Also I work with many seniors in both Bayfield and Ashland through my programing at The BRICK.</p>

Email not displaying correctly? [View it in your browser.](#)