

Department of Human Services

117 East Fifth Street
P.O. Box 100
Washburn, WI 54891-0100



FROM: Carrie Linder, Aging and Disability Services Manager

DATE: September 13, 2022

RE: **Meeting Notice**

The Bayfield County Department of Human Services Aging and Disability Services Advisory Committee will meet on Tuesday, September 27, 2022 at 3:00 p.m. Due to COVID-19 and the pandemic, remote access to this meeting will originate from Conference Room A, lower level of the Courthouse in Washburn. In the interest of public safety, please attend remotely, if possible. Public participation remote access is available via phone, 715-318-2087, at the start of the meeting and entering participant code 61135221 followed by the # sign. ADAC members will receive an invitation via Microsoft Teams.

Notice is hereby given, in the event the standing committee does not have a quorum, the County Board Chair or Vice Chair may act as an ex officio member (County ordinance, Chapter 3, section 2-3-1(c)).

Any person wishing to attend who, because of a disability, requires special accommodations should contact the Department of Human Services at 715-373-6144, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made.

The agenda includes: Call to Order and Introductions; **Discussion and Possible Action-** Review of the August 9, 2022, Meeting Minutes; **Discussion and Possible Action** – Consideration to recommend approval of 2023 GWAAR Program Aging Budget; Review Social Isolation and Loneliness and Community Engagement Goal; Program Reports-B3, CLTS/CCOP, ADRC, Aging, Adult Protective Services; Staffing Updates; Other Informational Items.

cc:

Post (bulletin board and website)

E-Mailed:

Dennis Pocerlich, County Board Chair
Lynn Divine, County Clerk
Human Services Board
Elizabeth Skulan, BCDHS Director
Management Staff
Sara Wartman, Health Dept. Director
Greater Wisconsin Agency on Aging Resources, Inc. (GWAAR)
DCS, Rhinelander
Red Cliff-Tribal Chair
Daily Press

K:\Agends and Minutes\A&D Services Committee\Meeting Notices\A&D Meeting Notice-September 2022

**BAYFIELD COUNTY DEPARTMENT OF HUMAN SERVICES
AGING & DISABILITY SERVICES ADVISORY COMMITTEE**

Karen Anderson
Lynette Benzschawel (Vice-Chairman)
Richard Kemmer (Chairman)

Red Cliff Elder Program Rep.
Mary Dougherty
William (Bill) Bland

RE: September 27, 2022, Aging & Disability Services Advisory Committee Meeting

Dear Committee Members:

Please be advised that the meeting of the Bayfield County Department of Human Services Aging & Disability Services Advisory Committee will be held Tuesday, September 27, 2022, at 3:00 p.m. Due to COVID19 and the pandemic, remote connectivity is available. The meeting will originate from Conference Room A.

Participation via remote access is available by phone by calling +1 715-318-2087 at the start of the meeting and entering participant code, 61135221 followed by the # sign. Committee members will receive an invitation via Microsoft Teams.

Notice is hereby given, in the event the standing committee does not have a quorum, the County Board Chair or Vice Chair may act as an ex officio member (County ordinance, Chapter 3, section 2-3-1 (c)).

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Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 293 947 976 728

Passcode: NpMYyu

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 715-318-2087,,172047146#](#) United States, Eau Claire

Phone Conference ID: 172 047 146#

[Find a local number](#) | [Reset PIN](#)

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The agenda for the meeting is as follows:

AGENDA

1. Call to Order and Introductions
2. **Discussion and Possible Action**-Review of the August 9, 2022, Meeting Minutes
3. **Discussion and Possible Action** – Consideration to recommend approval of 2023 GWAAR Program Aging Budget
4. Review Social Isolation and Loneliness and Community Engagement Goal
5. Program Reports:
 - A. B-3
 - B. CLTS/CCOP
 - C. ADRC
 - D. Aging
 - E. Adult Protective Services
6. Staffing Updates
7. Other (Informational Items)
8. Future Meetings
 - A. December 5 (s.85.21 DOT Public Hearing)
9. Motion or Chair’s Announcement to Adjourn

Thank you and stay safe and well!

Sincerely,

Carrie Linder
Aging and Disability Services Manager

c: Bayfield County DHS ADAC Committee Members

**BAYFIELD COUNTY DEPARTMENT OF HUMAN SERVICES
AGING AND DISABILITY SERVICES ADVISORY COMMITTEE**

Conference Room A remote via Teams

August 9, 2022

3:00 p.m.

DRAFT:

**Subject to change at the next
ADAC meeting**

Committee Members Present:

Richard Kemmer (in person), Bill Bland (Teams), Anna Hanson – Red Cliff Elder Program (Teams), Mary Dougherty (in person)

Committee Member Absent:

Lynette Benzschawel, Karen Anderson

Staff Present:

Carrie Linder, Heather Gilbertson, Elizabeth Skulan

Call to Order and Introductions

Kemmer called the meeting to order at 3:10 p.m. and introductions were made.

Discussion and Possible Action-Review of the January 24, 2022 & May 16, 2022, Meeting Minutes

Motion by Hanson, seconded by Dougherty to approve the January 24, 2022, and the May 16, 2022, meeting minutes. Motion passed.

Discussion and Possible Action-Consideration to recommend appointment of Tracy Snyder.

- Linder stated Snyder’s qualifications from the Citizen Application.
- Dougherty stated that Snyder would be great on the committee. Very highly qualified.

Motion by Dougherty, seconded by Hanson to approve Tracy Snyder’s appointment to the Aging and Disability Services Advisory Committee. Motion passed.

Discussion and Possible Action-Consideration to recommend appointment of Richard Avol.

- Linder stated Avol’s qualifications from the Citizen Application and stated that Avol will bring a broader range of knowledge to the committee.

Motion by Dougherty, seconded by Hanson to approve Richard Avol’s appointment to the Aging and Disability Services Advisory Committee. Motion passed.

Discussion and Possible Action-Consideration to recommend appointment of Eric Lindell.

- Linder stated that Lindell will be a representative for the BRICK Ministries; he is the new Benevolence Manager at the BRICK.

Motion by Hanson, seconded by Dougherty to approve Eric Lindell’s appointment to the Aging and Disability Services Advisory Committee. Motion passed.

2023 DHS Budget Priorities

- Attain and attract qualified individuals for departments.
- Ensure funding is available for in person trainings. Virtual trainings are great, but it is important for in person training as well.

- Adequate funding for high-cost placements for youth. This priority falls in line with the CLTS program where two youth have been placed out of home at high-cost facilities.
- Continue to fully fund Senior Nutrition Programs.
 - Programs are vital in aiding the elderly to stay connected to one another and build a connection with A&D staff so when services and supports are needed the elderly feel comfortable reaching out.
 - How do we get the outliers to these meal sites? How do we reach the elders most in need?
 - Social isolation is still happening. Some residents are still fearful of getting sick and decide not to participate in programs.
- Office Capacity Issues with the growing workforce.
 - Two staff members are not located in the A&D unit due to lack of office space.
 - Lack of storage space for program items.
 - Possible reconfigure of the Family Room, Economic Support Offices, or Telecommuting.

Program Reports – General Overview of A&D Programs

- Birth to Three (B-3)
 - B-3 is an early intervention program for children who show developmental delays or disabilities.
 - Referrals can come from parents, doctors, childcare workers, etc.
 - If eligible, child will receive a care plan and services from physical therapists, occupational therapists, speech and language pathologists and educators.
 - Therapy providers are hard to find in our area. All providers at this time are contracted outside Bayfield County.
 - Five children are currently participating in this program. Typically, the program services 7 to 10 children. Participation dipped statewide during the pandemic.
- Children’s Long-Term Support/Children’s Community Options Program (CLTS/CCOP)
 - Serves children with disabilities up to 18 years of age and their families through supports and services.
 - Thirty-seven children receive services between these two programs. Both programs are fully funded position.
 - These programs are at max capacity. Linder stated she is recruiting to fill a second Youth Services position; however, the posting has been open for over a month and is not attracting qualified candidates.
- Aging and Disabilities Resource Center (ADRC)
 - ADRC assists individuals age 60+ and adults with disabilities.
 - Provides individuals access to long term care systems, resources and supports.
 - The local ADRC office has 2 information specialists, 1 Disability Specialist, and 1 Elder Benefit Specialist.
- Aging Services
 - Elder Nutrition Programs:
 - Home Delivered Meals (HDM)
 - Congregate Meal Sites
 - Transportation services:
 - 85.21 specialized aide is received from WIDOT for counties to provide specialized transportation for older adults and people with disabilities.
 - Bayco Door to Door transportation is provided by BART and is available to Bayfield County residents to travel within Bayfield County, the City of Hayward & the City of Ashland.
 - Transportation Assistance Program -Volunteer Driver Program

- Adult Protective Services
 - Elder neglect and abuse either physically, financially, emotionally or by self-neglect.
 - Anyone can make a referral; information is then gathered and will lead to an investigation.
 - During an investigation a person may be found capable or incapable of making decisions. If not competent, staff will work through the process of appointing a guardianship or protective placement through the court system.

Staffing Updates

- Recruiting for a second Youth Services Position and Physical Therapist for B-3.
- HDM routes are going well since being split into four smaller routes with four drivers.

Other (Informational Items)

- CORE is taking part in a feasibility study for a Caregiver Cooperative.
- Power of Attorney workshops were held to educate people on the importance of having a POA and how to execute a POA. Seventy-four people participated in the first 7 sessions.
- The ADRC will have a booth at the 55+ Wellness Expo on August 10, 2022.
- Summer edition of the Living Well Newsletter was sent out early July.
- Tai Chi is a very popular program among seniors. One class was held in Washburn, a second is underway and at least 2 others in other locations throughout the county will occur later this fall.
- Dementia Care Specialist, Ellie Web is facilitating a Memory Café for residents with cognitive decline issues.
- Dougherty had CORE volunteers participate in a Dementia Memory Training. Dougherty stated it was very informative. Skulan suggested recording the training on the Teams platform for a more on demand service.
- Home Delivered Meals (HDM) is collaborating with Community Resources (CORE), CORE is providing twenty-five clients with a frozen meal once a week when their hot meal is delivered.

Future Meetings

- **December 5, 2022 (s.85.21 DOT Public Hearing)**

Kemmer adjourned the meeting at 4:09 pm

Minutes respectfully submitted by Heather Gilbertson, Clerk III

Focus area: Title III D: Social Isolation and Loneliness and Community Engagement

Goal statement: Reduce the health effects of social isolation and loneliness by developing an awareness campaign, developing partnerships, identifying older adults most vulnerable, implementing interventions, and evaluating outcomes.

Plan for measuring overall goal success – How will you know that you have achieved the results you want? Use data.

Implement loneliness scale as a baseline in year 1; track partnerships developed, track public awareness materials used, track evidence-based workshops in new communities, track number of participants creation and distribution of Beyond Blue booklet.

Specific strategies and steps to meet your goal:

Measure (How will you know the strategies and steps have been completed?)

Due Date

Strategy 1: Raise public awareness of loneliness as a public health issue and share strategies to improve connections and create a feeling of purpose.

Action step: Identify partners invested in working on this issue; develop task force, host meetings, and create action plan.

Number of partners engaged; number of meetings held

June 2022

Action step: Develop awareness materials and conduct a social isolation and loneliness campaign using social media, print and radio and local outlets.

Materials developed and used

Mar 2022

Action step: Create and implement action plan.

Action plan developed

Dec 2022

Strategy 2: Task force will identify loneliness in older adults in communities throughout Bayfield County and provide access to meaningful and culturally relevant resources and services.

Action step: Task force host community gatherings in at least three communities to gain input and insight on social isolation and loneliness.

Number of gatherings and participants attended

May 2023

Action step: Advocate to create space for older adults in 3 communities for purposes of gathering together.

Communities are identified; community engagement is identified.

July 2024

Strategy 3: Task Force will implement interventions to create meaningful connections.

Action step: Expand Tai Chi classes to 2 additional communities.

Number of Tai Chi classes held in two new communities and number of participants attending.

Mar 2022

Action step: Develop Beyond Blue booklet and distribute widely to normalize the need for social support.

Booklet is created and distribution is tracked.

June 2024

Annual progress notes

GWAAR

Cost Category Description	2022 Budget	2023 Budget	Change
Provided Services:			
Provided Total	281,349	280,338	(1,011)
Salary & Fringe/Case Mgmt. Offset	(5,645)	(5,645)	-
AMSO ALLOCATION	105,958	111,426	5,468
Purchased Services:			
Supplies, Mileage, etc.	7,100	5,700	(1,400)
Congregate Meals	98,700	100,260	1,560
DOT	96,550	96,150	(400)
EFSNB	1,200	1,960	760
Elder Abuse	9,900	9,900	-
DOT Trust		30,915	30,915
Family Caregiver	10,345	14,557	4,212
Home Chore	2,000	2,000	-
Home Delivered Meals	198,700	228,908	30,208
Preventative Health Services	2,123	2,435	312
Transportation		-	-
Purchased Total	426,618	492,785	66,167
Grand Total	808,280	878,904	70,624