

**Department of Human Services**

117 East Fifth Street  
P.O. Box 100  
Washburn, WI 54891-0100



**FROM:** Carrie Linder, Aging and Disability Services Manager

**DATE:** November 22, 2022

**RE: Meeting Notice**

The Bayfield County Department of Human Services Aging and Disability Services Advisory Committee will meet on Monday, December 5, 2022 at 3:00 p.m. Remote access to this meeting will originate from Conference Room A, lower level of the Courthouse in Washburn. Public participation remote access is available via phone, 715-318-2087, at the start of the meeting and entering participant code 190674226 followed by the # sign. ADAC members will receive an invitation via Microsoft Teams.

Notice is hereby given, in the event the standing committee does not have a quorum, the County Board Chair or Vice Chair may act as an ex officio member (County ordinance, Chapter 3, section 2-3-1(c)).

Any person wishing to attend who, because of a disability, requires special accommodations should contact the Department of Human Services at 715-373-6144, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made.

The agenda includes: Call to Order and Introductions; **Discussion and Possible Action**- Review of the September 27, 2022, Meeting Minutes; **Discussion and Possible Action** – 2023 Alzheimer’s Family Caregiver Support Program Application; **Discussion and Possible Action** – 2023 Elder Abuse Application; **Discussion and Possible Action** – Taiji Expectations and Guidelines; Program Reports-B3, CLTS/CCOP, ADRC, Aging, Adult Protective Services; Social Isolation and Loneliness Work Group.

cc:

Post (bulletin board and website)

E-Mailed:

Dennis Pocerlich, County Board Chair  
Lynn Divine, County Clerk  
Human Services Board  
Elizabeth Skulan, BCDHS Director  
Management Staff  
Sara Wartman, Health Dept. Director  
Greater Wisconsin Agency on Aging Resources, Inc. (GWAAR)  
DCS, Rhinelander  
Red Cliff-Tribal Chair  
Daily Press

K:\Agends and Minutes\A&D Services Committee\Meeting Notices\A&D Meeting Notice-December 2022

**BAYFIELD COUNTY DEPARTMENT OF HUMAN SERVICES  
AGING & DISABILITY SERVICES ADVISORY COMMITTEE**

|  |                                     |                                 |
|--|-------------------------------------|---------------------------------|
| <b>Karen Anderson</b>                      | <b>Red Cliff Elder Program Rep.</b> | <b>Tracy Snyder</b>             |
| <b>Lynette Benzschawel (Vice-Chairman)</b> | <b>Mary Dougherty</b>               | <b>Eric Lindell – The Brick</b> |
| <b>Richard Kemmer (Chairman)</b>           | <b>William (Bill) Bland</b>         | <b>Richard Avol</b>             |

**RE: December 5, 2022, Aging & Disability Services Advisory Committee Meeting**

Dear Committee Members:

Please be advised that the meeting of the Bayfield County Department of Human Services Aging & Disability Services Advisory Committee will be held Monday, December 5, 2022, at 3:00 p.m. The meeting will originate from Conference Room A.

Participation via remote access is available by phone by calling +1 715-318-2087 at the start of the meeting and entering participant code, 190674226 followed by the # sign. Committee members will receive an invitation via Microsoft Teams.

Notice is hereby given, in the event the standing committee does not have a quorum, the County Board Chair or Vice Chair may act as an ex officio member (County ordinance, Chapter 3, section 2-3-1 (c)).

Any person planning to attend who, because of a disability, requires special accommodations, should contact the Department of Human Services at 715-373-6144, at least 24 hours before the scheduled meeting time, so appropriate arrangements can be made.

## Microsoft Teams meeting

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Meeting ID: 214 356 359 009

Passcode: cBijxV

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**Or call in (audio only)**

[+1 715-318-2087,,190674226#](#) United States, Eau Claire

Phone Conference ID: 190 674 226#

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The agenda for the meeting is as follows:

**AGENDA**

1. Call to Order and Introductions
2. **Discussion and Possible Action**-Review of the September 27, 2022, Meeting Minutes
3. **Discussion and Possible Action** – 2023 Alzheimer’s Family Caregiver Support Program Application
4. **Discussion and Possible Action** – 2023 Elder Abuse Application
5. **Discussion and Possible Action** – Taiji Expectations and Guidelines
6. Program Reports:
  - A. B-3
  - B. CLTS/CCOP
  - C. ADRC
  - D. Aging
  - E. Adult Protective Services
7. Other (Informational Items)
8. 2023 Meeting Dates
9. Social Isolation and Loneliness Work Group
10. Motion or Chair’s Announcement to Adjourn

Thank you and stay safe and well!

Sincerely,

Carrie Linder  
Aging and Disability Services Manager

c: Bayfield County DHS ADAC Committee Members

**BAYFIELD COUNTY DEPARTMENT OF HUMAN SERVICES  
AGING AND DISABILITY SERVICES ADVISORY COMMITTEE**

**Conference Room A remote via Teams**

**September 27, 2022**

**3:00 p.m.**

**DRAFT:**

**Subject to change at the next  
ADAC meeting**

**Committee Members Present:**

Richard Kemmer (In-Person), Bill Bland (In-Person), Mary Dougherty (In-Person) (left at 4:00 for executive meeting), Karen Anderson (In-Person), Tracy Snyder (In-Person), Lynette Benzschawel (Teams joined at 3:10)

**Committee Member Absent:**

Red Cliff Elder Program Representative; Eric Lindell & Alice Evenson BRICK Representatives.

**Staff Present:**

Carrie Linder, Heather Gilbertson

**Call to Order and Introductions**

Kemmer called the meeting to order at 3:05 p.m. and introductions were made.

**Discussion and Possible Action-Review of the August 9, 2022, Meeting Minutes**

Motion by Bland, seconded by Anderson to approve the August 9, 2022, meeting minutes. Motion passed.

**Discussion and Possible Action-Consideration to recommend approval of 2023 Greater Wisconsin Agency on Aging Resources (GWAAR) Aging Programs Budget.**

- Linder noted that state sanctioned forms for the budget are not available yet, therefore, the committee has received the format used at county level.
- Committee is required to annually review how aging programs are funded for the upcoming year.
- Linder reviewed the aging plan, budget, goals, and successes with the committee.

Highlights include:

- Congregate meals are funded at the same level as 2022. There is room for expansion due to lower participation than expected.
- Home Delivered Meals are funded slightly higher than 2022. Two reasons: increased participation expected due to growing older population and the splitting of routes, so there are now 4 part time drivers and 4 vehicles, 4 phones, etc. vs. two of each.
- DOT: The Friday route between Iron River and Ashland has been discontinued due to no participation. Since the Door-to-Door service covers the area there is no need for the additional route.
- EFSNB Shelter and Food funding: Linder has applied for and received this funding for several years. These funds are used to put together shelf stable boxes called Nutrition in Case of Emergency (NICE); these boxes are used when Home Delivered Meals are cancelled due to inclement weather.
- DOT trust: \$30,915 is earmarked as the local match to purchase an electric bus to replace the Washburn bus.
- Family Caregiver: Higher allocation will help assist caregivers to access information and assistance, counseling, education, direct support, and respite services.

- Home Chore: Funds are used as a gap filling measure for individuals struggling but who don't qualify yet for Family Care yet.
- Preventive Health: Funds are for evidence-based programs like Tai Chi.

Motion by Snyder, seconded by Dougherty to recommend approval of 2023 GWAAR Program Aging Budget. Motion passed.

### **Review Social Isolation and Loneliness and Community Engagement Goal**

- State created the Wisconsin Coalition to End Social Isolation and Loneliness (WCESIL)
  - It may be good to align with the outcomes from the coalition rather than create our own action plan.
- County Isolation and loneliness goals and objectives for 2022 moved to 2023.
 

Ideas:

  - Connecting at meal sites.
  - Lack of transportation to get out into community.
  - Offer additional classes that peak communities' interests.
  - Form a dedicated task force in Bayfield County to form a plan, include public media campaign, and work on implementation of the plan. Beta test with CORE.
  - Building relationships with isolated residents, form trust, and then engage those residents with community activities. How do we pull someone out of their social anxiety bubble?
  - Ask residents if they would want to teach a class on one of their hobbies or discuss a topic in their education field. Tease social isolation people out of their comfort zone by having them participate in one of these classes or discussions.
- Snyder makes a recommendation to establish a working group to discuss key ideas and devise a plan to help with social isolation and loneliness in Bayfield County. Then the working group can report back to the advisory committee.
- Snyder and Dougherty will be key individuals in this work group. Other committee members interested in participating in the work group should contact Carrie Linder.

### **Program Reports – General Overview of A&D Programs**

- Birth to Three (B-3)
  - Linder reports a full team of contracted providers, remote services prevail due to Covid.
- Children's Long-Term Support/Children's Community Options Program (CLTS/CCOP)
  - Kristin Opperman rejoined the team as the second Children's Long-Term Services (CLTS) case manager.
- Aging and Disabilities Resource Center (ADRC)
  - Outreach was done over the summer including the fair and the MMC 55+ Senior Expo
- Aging Services
  - Medicare Part D Open enrollment starts on October 15, 2022 and ends on December 7, 2022.
  - DOT 85.21 draft application was presented to the TC.
  - Congregate site in Barnes will be reduces from 4 to 1 day per week. Looking at expanding into other areas from Cable to Grand View and /or possible another day in Iron River.
- Adult Protective Services
  - Three staff participated in a statewide Adult Protective Services Conference Wisconsin Dells.
  - Free lodging and meals were granted as an incentive to bring a Vulnerable Adult I-Team to the conference. Bayfield County has two law enforcement, the District Attorney, CORE Community Resources director, Family Care and IRIS representatives participating.

**Staffing Updates**

- Linder's department is fully staffed. This includes 10 in-office staff, 7 part time nutrition staff and 5 contracted Birth to 3 staff. Grateful for everyone's contributions.

**Other (Informational Items)**

- Senior Meal site locations are becoming outreach posts for Flu Clinics, Expired or Unused Medicine Dropoff locations, Outreach for Medicare Part D Open Enrollment & Dementia Care Information.

**Future Meetings**

- December 5, 2022 (s.85.21 DOT Public Hearing) at 3:00.

Kemmer adjourned the meeting at 4:29pm

Minutes respectfully submitted by Heather Gilbertson, Clerk III