

**Department of Human Services**

117 East Fifth Street

P.O. Box 100

Washburn, WI 54891-0100

Telephone (715) 373-6144 Fax (715-)373-6130

Email: baycodhs@bayfieldcounty.org



TO: Family Services Advisory Committee  
FROM: Mary Anich, Family Services Manager  
DATE: April 5, 2023  
RE: MEETING NOTICE

The Family Services Advisory Committee meeting will be on Wednesday, April 12<sup>th</sup>, 2023 at 4:30 p.m. This meeting will take place in conference room A in the lower level of the courthouse with remote attendance options below:

Microsoft Teams meeting

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 273 611 311 280

Passcode: hexQYs

[Download Teams](#) | [Join on the web](#)

**Or call in (audio only)**

[+1 715-318-2087,670886215#](#) United States, Eau Claire

Phone Conference ID: 670 886 215#

Any person planning to attend the meeting that has a disability requiring special accommodations should contact the Human Services receptionist at 373-6144 ext. 110, 24 hours before the scheduled meeting so appropriate arrangements can be made.

Notice is hereby given, in the event the standing committee does not have a quorum, the County Board Chair or Vice Chair may act as an ex officio member (County ordinance, Chapter 3, section 2-3-1(c)).

The agenda includes: minute review/adoption; public comment opportunity; new citizen committee member application/approval; staffing updates; program reports; informational items and future meeting dates.

c: Dennis Pocerlich , County Board Chair  
Lynn Divine, County Clerk  
Human Services Board  
Elizabeth Skulan, BCDHS Director  
Daily Press  
DCF, Rhinelander  
Red Cliff  
Health Department  
Management Staff  
Post

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**BAYFIELD COUNTY FAMILY SERVICES ADVISORY COMMITTEE**

**Lona Schmidt (Chair)**  
**Beverly Lindell**

**Nancy & Dale Johnson**  
**Bev Patterson**

**Mary Dougherty**

**RE: April 12th, 2023 Family Services Advisory Committee Meeting**

Dear Committee Members:

Please be advised that the quarterly meeting of the Bayfield County Family Services Advisory Committee will be held on **Wednesday April 12th, 2023 at 4:30 p.m.** The meeting will originate in Conference Room A in the lower level of the Courthouse, Washburn Wisconsin. Remote participation is available via Microsoft Teams or by phone using the information listed below:

## Microsoft Teams meeting

**Join on your computer, mobile app or room device**

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Phone Conference ID: 670 886 215#

[Find a local number](#) | [Reset PIN](#)

[Learn More](#) | [Meeting options](#)

Any person wishing to attend who, because of a disability, requires special accommodations, should contact the Department of Human Services at 715-373-6144, extension 110, at least 24 hours before the scheduled meeting time, so appropriate arrangement can be made.

The agenda for this meeting is as follows:

## AGENDA

1. Call to order and introductions
2. **Discussion and Possible Action**-Review of 1/11/23 meeting minutes.
3. Public comment opportunity (Limit 3 minutes please)
4. **Discussion and Possible Action**-New Citizen member FSAC applicant
5. Staffing updates
6. Program Reports - Child Welfare Training/onboarding - WiLearn  
[\(https://wcpds.wisc.edu/wilearn/\)](https://wcpds.wisc.edu/wilearn/)
7. Informational Items
8. 2023 meeting dates: July 12, and October 11.
9. Adjournment

Thank you and have a safe trip home!

Sincerely,

*Mary Anich*

Mary Anich, Family Services Section Manager

c: Elizabeth Skulan, BCDHS Director  
Lynn Divine, BC Clerk

**BAYFIELD COUNTY DEPARTMENT OF HUMAN SERVICES  
FAMILY SERVICES ADVISORY COMMITTEE (FSAC) MEETING NOTES**

Minutes are subject to change before approval at next FSAC meeting

Courthouse Conference Room A & Remote  
Wednesday, January 12<sup>th</sup>, 2023, at 4:30 pm

**Committee Members Present:** Mary Dougherty (via Teams), Bev Lindell & Nancy & Dale Johnson (via telephone)

**Committee Members Absent:** Bev Patterson, Lona Schmidt.

**Others Present:** Mary Anich (Family Services Section Manager), Elizabeth Skulan-Peppy (Human Services Director), and Nina Bucher (Support Staff).

**Introductions and Call to order:** Skulan ran the meeting as Chairman Schmidt was absent.

**Minute Approval:** Skulan asked if there were changes or a motion to approve the 7/13/22 FSAC meeting minutes. Dougherty made the motion and D Johnson seconded. Motion carried.

Skulan asked if there were any changes needed to the 10/12/22 meeting notes from the last FSAC meeting where there was not a quorum. No one had changes so the notes were put on file.

**Public Comment Opportunity:** No public comment.

**New Committee Member Recruitment:** Anich asked if anyone had any suggestions to fill the two vacancies on the Family Services Advisory Committee. If so, please direct them to complete the application for Citizen Committee Member on the Bayfield County website under employment <https://www.governmentjobs.com/careers/bayfieldco>.

**Staffing Updates:** Anich noted two Case Manager hires since the last meeting: Michelle Arganbright and Alice Wilson. Arganbright has been working on Youth Justice referrals and Wilson on Child Welfare/Child Protective Services. Both are doing very well.

Recruitment continues for a Youth Justice and a Child Protective Services worker.

**Program reports:** Anich gave an overview and description of the Youth Justice numbers from 2011-2022. Cases went from 113 in 2011 down to 42 in 2022. Anich believes Law Enforcement is not referring all situations they come across any longer, and the robust job of the Indian Child Welfare workers going on at Red Cliff to assist families at younger ages may keep children out of the system.

Once a referral comes into Family Services, staff has 40 days to research the situation, meet with the family, and develop a plan to address the delinquent act. Many times this is a Deferred Prosecution Agreement (DPA) that includes meeting stipulations within six months to avoid the case being referred to Court. The stipulations may be an apology, restitution,

learning, or other related actions to teach the child why what they did was wrong, and to correct it. The DA reviews all DPAs and could disagree with the case manager's decision, but has not yet.

**Informational Items:**

Anich explained that Family Services received temporary Safe and Stable Funds of \$40,000 to address creating safety plans/safe places for children to be placed. Anich said this is not a need very often in our area, so they will have to work at spending it properly.

Praise was given to employees Briana Aldaba, Marne Belanger, and Val Gurske-Westlund for their work on recruiting foster homes in Bayfield County and helping Red Cliff with their foster care program.

Anich relayed that Gretchen Morris, the Director of Red Cliff Indian Child Welfare has left and there is an Interim Director in her place now. Anich stated they had their monthly meeting with Red Cliff just that morning.

**Future Meetings:** Meetings will continue quarterly on the second Wednesday of the month: April 12, July 12, and October 11, 2023

**Adjournment:** Skulan adjourned the meeting at 5:07 pm.

Minutes respectfully submitted by,

*Nina Bucher*

Nina Bucher

## Citizen Committee Member Application

*Citizens interested in serving on any county committee should complete and submit this form.*

First Name	Darlene
Last Name	Neff
Address1	74555 Bjork Rd
Address2	<i>Field not completed.</i>
City	Washburn
State	WI
Zip	54891
Are you a Bayfield County Resident?	Yes
Have you previously served on a county committee, board or commission?	No
If yes, which committee, board or commission?	<i>Field not completed.</i>
Home Phone	715-373-5256
Cell Phone	715-209-3351
Email Address	<a href="mailto:dnneff@gmail.com">dnneff@gmail.com</a>
Date	3/10/2023
What City/Town/Village are you a Resident of?	Town of Washburn
Committee	Family Services Advisory Committee

## List of Qualifications

Greetings,

I am interested in joining the Family Services Advisory Committee. I am a 2019 retiree from the position of Ashland County Child Support (CSA) Director. Prior to being the director of the Ashland County CSA, I worked as a child support caseworker for approximately 26 years. My work experience in the CSA, with Lori Knapp Inc. for approximately six years as a child mentor, and in 2007 as an as-needed case manager at Memorial Medical Center Behavioral Health has provided me with a proficient understanding of family issues and the challenges they face.

I currently hold the National Certified Counselor certification, which education and training for has given me the knowledge to assess a diverse population with sensitivity to topics such as culture, gender identity, mental health, poverty, domestic violence and addiction.

It is my hope you will consider me a candidate for the Family Services Advisory Committee.

Sincerely,

Darlene Neff