

**BAYFIELD COUNTY DEPARTMENT OF HUMAN SERVICES  
NUTRITION ADVISORY COUNCIL COMMITTEE  
Courthouse via Phone Conference  
January 24, 2022  
Immediately following ADAC Meeting**

**Committee Members Present:** Richard Kemmer in person, Karen Anderson-phone, Lynette Benzschawel-phone,

**Committee Member Absent:** Anna Hanson, David Zepczyk

**Staff Present:** Elizabeth Skulan, Carrie Linder, Carolyn Novak

**Call to Order and Introductions**

Kemmer called the meeting to order at 4:00 p.m. No introductions were made.

**Discussion and Possible Action-Review of December 6, 2021, Meeting Minutes**

Motion by Benzschawel second by Anderson to approve the December 6, 2021, meeting minutes as presented. Motion passed.

**Review 2021 Service Units**

- Discussion tabled until the next meeting

**Review Council Responsibilities**

- Carrie Linder reviewed the duties and responsibilities of a Nutrition Advisory Council as outlined in Chapter 8 of the Wisconsin Aging Network Manual of Policies and Procedures. Some important points were highlighted.
  - Council members will represent the interests and speak on behalf of nutrition participants of the program.
  - Council members will advocate for older people with local, state and federal legislators and lawmakers
  - Council members will visit and assess nutrition sites and provide feedback to the nutrition director and aging unit to improve services.
  - Council members will conduct yearly on-site reviews of dining sites.
- This year, greater effort will be made to increase the number of Council members from different parts of the County. The Council will focus on conducting on-site reviews and providing more guidance and direction to Nutrition Program staff.
- Carolyn Novak will take over the Nutrition Advisory Council in February, 2022.

**Nutrition Program Updates**

**A. Home Delivered Meals**

- A third driver has been hired and has started orientation today. Jon Berthel will train on the current routes before they are divided into three separate routes. We are still looking for a fourth driver.
- The last new Honda CRV will be delivered this week to be used as a HDM delivery vehicle. The new vehicles are all-wheel drive and smaller, making them easier to handle on back-country roads.

## B. Congregate Meals

- The First Lutheran Church in Port Wing has been secured as a congregate meal site. Site managers will be assisting in recruiting volunteers for the site. Because of the surge in covid, an opening date has not yet been determined. The Church Council would like to start with one day a week and build up to another day as interest increases.
- The Bell Town Hall has been secured as a congregate site in Cornucopia. A site manager has been found and she is recruiting volunteers. Thursday was discussed as the day to try meals. No opening date has been confirmed yet.
- Washburn congregate meals will be held one day a week at the Time Out. Owner, Gary Bentley has agreed to close the restaurant to the public and host seniors only on Wednesdays at least through May. The St. Louis School has agreed to host congregate diners on Fridays. The meals for this site will come from Bayfield County Food Service.
- Barnes congregate meals have been switched to Grab & Go until covid numbers decrease.
- Iron River has started congregate meals 1 day a month for now. The first is February 10th. Diners will have the option to eat in or take their meal to go.

### **Other (Informational Items)**

None

### **Adjournment**

Motion by Benzschawel, second by Anderson to adjourn meeting.

Meeting adjourned at 4:22 p.m.

Minutes respectfully submitted by Carolyn Novak