

**Minutes of the
Bayfield County Executive Committee Meeting
4:00pm, June 8, 2023**

Meeting was held Remotely through Microsoft Teams and in person in the Bayfield County Board Room, Washburn, WI

Members Present: Fred Strand, Dennis Pocernich, Brett Rondeau, Jeff Silbert, Jeremy Oswald (remote), Mary Dougherty

Members Excused:

Others Present: Mark Abeles-Allison-County Administrator, Kristine Kavajecz-Human Resources Director, Kim Mattson, Marty Milanowski, Kellie Pederson, Kelly Westlund, Madeline Rekemeyer, Meagan Quaderer, Sara Wartman-Health Director, Mary Pardee,

Called to order at 4:00 p.m. by Rondeau.

Motion Silbert, Pocernich to approve minutes of the May 11, 2023 with correction of “Mike Bailey”, not “Bill Daily”. Executive Committee Meeting. Motion Carried (6-0).

Public Comment: None Received

Department Budget Presentations: None Received

Finance Ordinance Amendment 3-9-1 B: Request has been made by the County Treasurer to modify the amount reflected in the ordinance to be \$5 for overpayment and \$3 for underpayment.

Motion Strand, Pocernich to approve and forward the ordinance amendment as presented to the full county board for consideration. Motion Carried (6-0)

Housing Development Possibilities and Initiatives in Bayfield County, *Kellie Pederson and Kelly Westlund:* Pederson explained that there is a list of potential options for housing expansion in the county. The purpose of reviewing the list is to get a feel for the interest level of the committee to pursue any of these options.

Pederson and Westlund reviewed the list with the committee. Jennifer Toribio-Warren, Bayfield County Housing Authority expressed the need for additional administrative staff, which would help her to be able to focus more on funding opportunities. There are 182 units managed by the Housing Authority, maintained by 6 staff.

Item #2, 4, 7/8, 9, 12 were specifically identified as options that the committee members identified as options to be pursued, at least initially.

Cinnaire Housing Development Agreement: Current agreement with Cinnaire expires July 31, 2023. A proposal is expected to be received from Cinnaire prior to the expiration of the agreement to extend the agreement and including a redesign estimate.

Motion Oswald, Pocernich to work to continue the relationship with Cinnaire. Motion Carried (6-0) Motion Carried.

Asset Capitalization Policy and Setting Capital Expenditure Level at \$5000:
Motion Pocernich, Dougherty to set the asset capital expenditure level at \$5,000. Motion Carried (6-0)

Assigned Balance Resolution: This list will be reviewed at next month's meeting.

Suggestion by Oswald, consensus by the committee to move the Housing Authority Funding Assistance up on the agenda.

Bayfield County Housing Authority Funding Assistance: Housing Authority is requesting a 3-year, \$30,000 commitment toward the cost of additional staffing for the Housing Authority increasing a current part-time position to a full-time position. Historically, Bayfield County has not provided financial assistance to the Housing Authority. Abeles-Allison explained that \$500,000 has been included in the 2023 budget for housing purposes.

Motion Silbert, Pocernich to authorize allocation of \$30,000 for 2023-2025 for staffing assistance for the Housing Authority. Motion Carried (6-0)

Fish Creek Park and Ride Resolution: The unofficial park and ride is unimproved, no paving and no lighting. The County maintains this. It is heavily used with 10-20 cars using the lot daily. We would like to propose to the DOT that they consider paving this lot. There is some concern that the state could take offense to a request.

Motion Strand, Pocernich to forward the resolution to the Highway Committee to determine if the resolution should be forwarded to the DOT. Motion Carried (6-0)

911 Public Service Answering Point Consolidation Plan and Intergovernmental Agreement: The project grant has been awarded. Quaderer explained the conditions of the grant. One requirement is this intergovernmental agreement. Designation of a Project Manager, Funding Sources Defined, Designated Back-Up PSAP, IT and Land / mobile radio communication Migration Plan. The resolution and intergovernmental agreement addresses all conditions required. A final Intergovernmental agreement would be reviewed by Corporation Counsel prior to begin forwarded to the County Board. Oswald suggested including a provision of who would take minutes at the Consolidated board meetings.

Motion Pocernich, Silbert to move the resolution on to the full county board and to incorporate the recommendation by Oswald. Motion Carried (6-0)

Volunteer Policy: Abeles-Allison explained that the Forestry and Parks Department would like to implement this policy as soon as possible as they have projects ready to go. The Fair has concerns with provisions of the policy.

Motion Strand, Dougherty to approve the volunteer policy for use at this time with the exception of the Fair. Motion Carried (6-0)

Reports:

- a. **Financial Reports end of May 2023 :** Reviewed
- b. **Treasurer's Report, end of May 2023 :** Reviewed
- c. **ARPA Project Update:**
- d. **Comprehensive Planning Update**
- e. **Northern Lights Study Committee:** Productive meeting was held.
- f. **Opioid Survey Update:** Wartman reviewed the results of the survey that was conducted earlier this year. 550 respondents. Prevention, Treatment, Recovery and Harm Reduction were identified as priority areas for use of the opioid settlement funds.
- g. **Secretary Visit**

Motion Pocernich, Dougherty to move into Closed Session pursuant to §19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: May 11, 2023 Minutes, Land and Lease Negotiations. Motion Carried (6-0). Entered Closed Session at 5:55 pm. Oswald was disconnected from the meeting.

Motion Pocernich, Dougherty to return to open session. Motion Carried (5-0). Returned to open session at 6:00 pm

Meeting adjourned at 6:00p.m.

Respectfully submitted by Kristine Kavajecz.