



Bayfield County Emergency Management

REQUEST FOR PROPOSAL (RFP)

Emergency Response Trailer

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Bayfield County Emergency Management

117 E. 6th Street Washburn, Wisconsin 54891

Phone: 715-373-6113 | Fax: 715-373-6183

meagan.quaderer@bayfieldcounty.wi.gov

REQUEST FOR PROPOSAL
EMERGENCY RESPONSE TRAILER

December 16th, 2021

Washburn – Wisconsin

PROPOSAL SUBMISSION DEADLINE:

January 14th, 2022, by 2:00 p.m. CST

INTRODUCTION

Bayfield County Emergency Management invites and welcomes proposals for their Emergency Response Trailer project. Please take the time to carefully read and become familiar with the proposal requirements.

PROJECT AND LOCATION

The Emergency Response Trailer, upon completion, will need to be delivered to:

117 E. 6th Street Washburn, Wisconsin 54891,

RFP Submittal:

Fax and email submittals will be accepted; however, submitters are responsible to verify receipt.

PROJECT MANAGER CONTACT INFORMATION

For questions or information contact:

Name: Meagan Quaderer

Title: Emergency Management Director

Phone: 715-373-6113 Fax: 715-373-6183

Email: Meagan.quaderer@bayfieldcounty.wi.gov

PROJECT OBJECTIVE

The objective and goal for this project is to purchase a tow behind, Emergency Response Trailer that is capable of being deployed to various scenes in both urban and rural/wildland settings during all seasons. The County plans that this trailer will be used as a command center for various emergency, educational and public health response events. This will include communications, clinics, educational programs as well as a place for personnel to get out of extreme elements such as heavy rain as well as very cold and very hot conditions. Trailer heating and cooling will be important considerations to ensure the trailer is usable in all situations. The County also anticipates this being used as a supply and distribution center for public health activities including immunizations, vaccinations, and pop-up clinics. Secure storage space, power for vaccine and immunization cooling and ease of access will be important considerations. Bayfield County will consider proposals that meet the requirements of the RFP and are the best value.

PROJECT SCOPE AND SPECIFICATIONS

Chassis

Length of Trailer: 18 Feet (approximately)

Width of Trailer: 8.5 Feet (approximately)

Height of Trailer (which includes heating and cooling units or any extra equipment): 10.5 Feet or less.

Standard Trailer Hitch with 5/16" ball coupler

Interior

Height: 7 Feet (approximately)

Insulated Walls & Ceiling to maximize retention when using heating and cooling

Storage cabinets for equipment

Heating & Air Conditioning

Wiring and Mount for a TV/Monitor (32"-55")

Flip Up Countertop for Radios, Equipment, Meeting & Planning etc. (approximately 8 feet)

Generator Slides/Cabinet for Portable Generator with slides for generator removal

Bench seating with storage underneath

Cabinet(s) for equipment storage (approximately 16 feet)

Exterior

Aluminum Roofing and Siding

Clearance & Scene Lighting on both sides of the trailer

Rear Ramp Door (for loading equipment)

Leveling equipment for uneven terrain

Reinforced roof – to withstand the weight of snow in the winter when stored outside

Side Entry Door

Side Awning for sun & weather protection

Electrical:

Interior LED Lighting

Generator Prep w/Transfer Switch

Interior (minimum of 4) & Exterior Receptacles (minimum of 2, one on each side) 4 plex 20-amp receptacles

Generator:

We are requesting an option for the cost of a generator that will be compatible with the trailer. This option should be separate from the base quote of the trailer.

Photos and Floor Plan:

Floor plan layout is required. Pictures of previous response trailer builds are desired

Itemization:

To the extent possible, please itemize the cost of options and add-ons

BAYFIELD COUNTY

Proposals Due January 14th, 2022 at 2:00 p.m.

Meagan.quaderer@bayfieldcounty.wi.gov

1. Proposal Summary and Components included:

2. Build and Delivery Calendar / Timeline:

3. Cost Proposal and Options/Alternatives If Any
 - a. Core Proposal: \$_____
 - b. Option 1: Generator \$_____
 - c. Other Options/alternatives \$_____
 - d. Additional Items:

4. Warranty Specifications

5. Additional Notes / Comments / Alternative Options / Suggestions:

6. References (List at least three, include phone, email, and primary contacts)
 - A.
 - B.
 - C.

7. Approximate Delivery Date:

VENDOR INFORMATION:

Company Name: _____

Address: _____

Phone Number: _____

Authorized Signature: _____

Printed Name and Title: _____

Date: _____

Attach any additional notes as necessary.